



Anatomical Pathology Laboratory · Procedure  
830 BAYOU PINES WEST · LAKE CHARLES, LA. 70601

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**SPECIMEN REJECTION**

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Adopted Date: June 27, 2005  
Revised/Approved Date: June 27, 2005, April 15, 2010

Approved By :Mary F Benoit

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1. Specimens will be evaluated for adequacy and acceptability for diagnostic evaluation. Specimens must be labeled with two unique identifiers, Ex; Date of Birth and patient name.
2. Sub-optimal specimens may be processed, however, specimen condition will be documented and the pathologist informed.
3. In the event a specimen is rejected, it will be returned to the submitting facility for correction of the deficiency if applicable. If the specimen is determined to be totally unacceptable for processing and evaluation, the requesting physician will be notified and the specimen discarded appropriately. **All deficiencies will be documented.**
4. The following is a list of criteria for specimen rejection:

<b>DEFICIENCY</b>	<b>CORRECTIVE ACTION</b>
Inadequate, absent or improper labeling	Call facility for verification and counsel or return to facility
Inadequate fixative	Addition of fixative
Grossly contaminated container	Disinfectant and counsel
Time lapse after collection too great to maintain viability of specimen	<b>Rejection</b> , discard and notification
Inadequate or absent requisition Information	Call facility for additional Information
Specimen collected by unauthorized personnel	<b>Rejection</b> and counsel





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I have performed the annual review of this Procedure

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Signature\_\_\_\_\_ Date\_\_\_\_\_